



AMERICAN TOWNSHIP ZONING DEPARTMENT  
102 PIONEER ROAD, ELIDA, OHIO 45807

**AMERICAN TOWNSHIP ZONING DEPARTMENT**  
**2024 MOWING CONTRACTOR APPLICATION**

- BUSINESS NAME: \_\_\_\_\_
- ADDRESS: \_\_\_\_\_
- PHONE #: \_\_\_\_\_
- APPLICANT NAME: \_\_\_\_\_
- ADDRESS: \_\_\_\_\_
- PHONE #: \_\_\_\_\_
- EMAIL ADDRESS: \_\_\_\_\_

**REQUIRED:**

- PROOF OF GENERAL LIABILITY INSURANCE
- WORKERS COMPENSATION CERTIFICATE
- COMPLETE THE W-9 FORMS (ATTACHED)
- COMPLETE DETAILED LIST OF CONTRACT RATES FOR MOWING AND TRIMMING OF RESIDENTIAL, AND COMMERCIAL PROPERTIES AS WELL AS VACANT LOTS THAT REQUIRE MOWING.
- DAYS / TIMES OF AVAILABILITY

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## SUMMARY OF DUTIES

The American Township Zoning Department is seeking lawn mowing and trimming contractors for the 2024 mowing season. Contractors would be under the direction of the American Township Zoning Inspector, who is responsible for zoning and property code enforcement within American Township.

Residential, Commercial, and Industrial areas are required to be upkept with mowing and trimming on a regular basis. Unfortunately, some properties are not taken care of either by the property owner who has neglected their responsibilities or properties are abandoned or in foreclosure process. Vacant lots are required to be mowed a minimum of three-3 times a year, during May, July, and September of the year.

When directed by the Zoning Inspector, mowing contractor(s) will be directed to report to an address that is in violation of the Property Code for American Township. The owner(s), tenants, or occupants have already been placed on written notice to mow and trim the property. As such, when the property owner fails to comply with the mowing and trimming requirements, the Township is authorized to abate the violation.

This means, mowing contractors are permitted to mow and trim the external areas of the property. This means the mowing of the front, side and rear yard, and trimming any weeds in excess of the permitted height. No additional work such as double mowing, raking, or chemical weed control is required nor authorized by this department.

Contractors are required to assess areas for potential hazards prior to mowing. Any damage to the contractor's equipment or to the property owner's property is a civil matter between the contractor and property owner when attempting to receive compensation. The Township is just ensuring the property is mowed and trimmed and within the height limits per Code.

Contractors will forward an invoice to the Zoning Inspector for compensation. This will be forwarded to the Fiscal Officer of the Township who will provide payment for services rendered. The Township will recoup the expense by ordering payment to the property owner and if not paid then all costs will be assessed upon the tax duplicate as a lien against the property and special tax assessment.

Any mowing and trimming costs exceeding the negotiated and approved invoice limit will require authorization by the Board of Trustees. Any issues concerning refusal to allow you on the property, you will need to leave, and Zoning Inspector will address the issues with the owner.

Again, thank you for your interest in contracting with American Township.

Any questions feel free contact the American Township Zoning Office, 102 Pioneer Road, Elida, Ohio 45807.

Phone: 419-331- 8651

E-Mail Documents To: [mbishop@atfd2007.com](mailto:mbishop@atfd2007.com)